



## Monthly Activity Report

November 2022

Answered phone calls from residents and dealt with accordingly.

Did monthly stormwater and playground inspections.

Made sure park trash was emptied and parks are in order.

Routine cleaning of office and shop area.

Made repairs to the bed of dump truck with paint and cleaning.

Installed new holiday banners along Princeton Rd.

Took all the trucks out to run areas responsible to look for possible hazards from upcoming season.

Salted a water break on Liberty-Fairfield at Stoneybrooke Dr.

Re-organized toolboxes to make room for acquired tools and make toolboxes for smaller trucks.

Decorated the administration building for the holiday season.

Set the trucks up for the new drivers and explain how they work.

Held training for employees about the snow removal process within the township.

Removed large piece of asphalt that must have fallen from truck on Bypass 4.

Made repairs for installation of new spreader box.

Replaced outside light at administration building, due to light being out.

Cold patch various areas within the township.

Cleaned out the remaining covered bin for use in the upcoming season.

Cleaned up trash along Alston.

Replaced spreader box on dump truck.

Boarded up house on Milton per administration.

Start the site work for installation of pipe on Old Line Ln.